



WILLOWFORK FIRE DEPARTMENT

FORT BEND COUNTY EMERGENCY SERVICE DISTRICT #2

24655 Westhiemer Parkway

Katy, TX 77494

(281)395-0011

POSTING ANNOUNCEMENT FOR THE POSITION OF FIREFIGHTER/EMT

The Willowfork Fire Department is located in Greater Houston's Katy area. We currently operate 3 fire stations and staff 3 pumpers and a 100' tower. We respond to an area of approximately 17 sq. miles serving a population of approximately 70,000 people. Willowfork serves as first responder to Fort Bend County EMS which has a medic unit located in fire station #1 and fire station #3 and an EMS Battalion Chief located at fire station #2. Willowfork also provides mutual aid to all of our surrounding departments. Last year we responded to over 2,250 calls for service and have seen increased call volumes every year since 2003.

Presently, the department is staffed with 1 full time Battalion Chief, 4 full time Captains and 8 part time personnel for each 24 hour shift. We are creating the full time position of Firefighter/EMT to increase our staffing levels from the current 3 per apparatus minimum to 4 per apparatus. The current salary for this position starts at \$16.51 hourly with a top out of \$20.63 hourly. The work schedule is 48/96 with a 10 hour Platoon Day every cycle. The anticipated start date for this position will be the first full pay cycle of 2021 which begins on January 4, 2021

CURRENT BENEFITS INCLUDE:

- Vacation and holiday leave
- Sick leave accrual
- Medical Insurance – 100% employee and 50% dependents
- Dental Insurance – 100% employee and 50% dependents
- Vision Insurance – 100% employee and 50% dependents
- District furnished \$50,000.00 life insurance policy
- District furnished TCDRS life insurance policy equal to 1X employee annual salary
- Texas County and District Retirement System - 7% employee contribution with a 150% District match.
- Workers Compensation provided
- Uniforms and protective clothing provided (employee furnishes station foot wear)

MINIMUM QUALIFICATIONS:

- Minimum Basic Firefighter with the Texas Commission on Fire Protection
- Minimum EMT-B with the Texas Department of State Health Services
- NIMS 100, 200, 700 and 800
- Strong understanding and adherence to recommended safety practices
- Strong verbal and written communication skills
- Strong interpersonal skills
- Ability to establish and maintain an effective working relationship with employees, other agencies, and the general public

HIRING PROCESS:

- Applications can be downloaded from our website by visiting willowforkfire.com. Click on the Opportunities tab and navigate to the Employment tab, or choose Fire Station #1 located at 24655 Westheimer Parkway, Katy, TX 77494
- Applications, along with a resume and a copy of all required certifications, may be hand delivered or mailed to: (no faxed applications will be accepted)
24655 Westheimer Parkway
Katy, TX 77494
Attn: Fire Chief Billy Wilson
- The deadline for submission is:
Hand delivery—4:00 PM Tuesday, October 12, 2020
Mailed—Must be Postmarked no later than Friday, October 9, 2020
- Copies of current TCFP and TDSHS certifications **must** accompany the application
- A 100 question written examination is scheduled for Saturday October 24, 2020 beginning at 9:00 AM. This test will be held in the training room of Willowfork Fire Station #2 located at 26950 Cinco Ranch Blvd, Katy TX 77494. Questions will come from the following sources:
 - IFSTA Essentials of Firefighting 7th Edition
 - Brady—EMT Review Plus 2016
- Physical agility testing will be held on November 7, 2020 for those successfully passing the written exam. A complete description of the test will be given after the written exam.
- An oral interview will be conducted on November 14, 2020 in the training room of Willowfork Fire Station #2 located at 26950 Cinco Ranch Blvd, Katy TX 77494.

FAILURE TO SUPPLY REQUIRED DOCUMENTATION MAY DISQUALIFY APPLICANT FROM CONTINUING THE PROCESS

APPLICANTS MUST POSSESS ALL REQUIRED CERTIFICATIONS AT THE TIME OF JOB OFFER

ALL TIMES GIVEN ARE CONSIDERED DEADLINES. ANYONE TURNING IN DOCUMENTS OR ARRIVING FOR TESTING AFTER THE SPECIFIED TIME WILL BE AUTOMATICALLY DISQUALIFIED