

NOTICE OF MEETING
FORT BEND COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Notice is hereby given that Fort Bend County Emergency Services District No. 2 will hold a meeting on **Wednesday, September 22, 2021 at 6:00 p.m.**, at the Willowfork Fire Department, **26950 Cinco Ranch Blvd., Katy, Texas 77494**, which is located within the District boundaries, to consider and act upon the following matters:

- 1) **To receive comments from the public.**

- 2) **To review, discuss and take action on the District Administrative Assistant's report:**
 - a) To discuss and take action regarding submittals by the Administration staff of thirty (30) day advance request(s) for purchase.

- 3) **To review, discuss and take action on the Finance Managers Report:**
 - a) To approve payment of District expenses and reimburse the Operating Account.
 - b) To approve the YTD reports from the Finance Manager.
 - c) To invest the savings and investment accounts in accordance with the District's Investment Policy.

- 4) **To take action on consent agenda items:**
 - a) Consent Agenda – The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a commissioner so requests, in which event, the item will be removed and placed on the Non-Consent Agenda:
 - i) To approve the August 21, 23 and 25, 2021 board meeting minutes.
 - ii) To approve Q3 Commissioner per diem.
 - iii) To approve Knox Connect Software renewal for one year at an annual cost not to exceed \$524.00

- 5) **To review, discuss and take action on non-consent agenda items:**
 - a) Items removed from the Consent Agenda.

- 6) **To review, discuss and take action on the Fire Chief's report:**
 - a) To review, discuss and take action on approval of expenses related to upcoming firefighting classes, course materials, equipment and related expenditures incurred by the District's service providers for the benefit of the District.
 - b) To review, discuss and take action on Short-term and Long-Term Disability Coverage.

- c) To receive an update on the October 9 Open House.
- d) Receive a Tanker/Pumper Update.
- e) To review, discuss and take action on the purchase of SCBA gear at a cost not to exceed \$55,000.00 out of account 59020
- f) To review, discuss and take action on submittals by the Department of thirty (30) day advance request(s) for purchase.

7) To review, discuss and take action on Commissioner matters:

- a) To confirm the October 27, 2021 Board meeting and October 30, 2021 Strategy Meeting, and set the November and December Board meeting dates.

8) To review, discuss and take action on the following matters and meet in closed session if necessary:

- a) Meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
- b) Meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
- c) Reconvene into Open Session and consider taking action on items discussed in Closed Session.

9) Adjourn:

Signature on File

Thomas M. Raia Jr., President

Fort Bend County ESD #2
24655 Westheimer Parkway
Katy, TX 77494
Office: (281) 395-0011, Ext. 120
Fax: (281) 395-0025