

NOTICE OF MEETING

FORT BEND COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Notice is hereby given that Fort Bend County Emergency Services District No. 2 will hold a meeting on **Wednesday, August 25, 2021 at 6:00 p.m.**, at the Willowfork Fire Department, **26950 Cinco Ranch Blvd., Katy, Texas 77494**, which is located within the District boundaries, to consider and act upon the following matters:

- 1) **To receive comments from the public.**

- 2) **To review, discuss and take action on the District Administrative Assistant's report:**
 - a) To discuss and take action regarding submittals by the Administration staff of thirty (30) day advance request(s) for purchase.

- 3) **To review, discuss and take action on the Finance Managers Report:**
 - a) To approve payment of District expenses and reimburse the Operating Account.
 - b) To approve the YTD reports from the Finance Manager.
 - c) To invest the savings and investment accounts in accordance with the District's Investment Policy.
 - d) To discuss and take action on 2nd Quarter Investment report.

- 4) **To take action on consent agenda items:**
 - a) Consent Agenda – The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a commissioner so requests, in which event, the item will be removed and placed on the Non-Consent Agenda:
 - i) To approve the July 28, 2021 board meeting minutes.
 - ii) To approve RIT Management to perform 2021 Texas DMV annual driver license check for operations employees and volunteers at a cost of \$8.00 per individual from account #51030
 - iii) To approve TCFP employee certification renewal not to exceed \$2,000.00 from account #67590
 - iv) To approve renewal of Blue Card Instructors license and CE platform at a cost not to exceed \$4,100.00 from account #55500
 - v) To approve the posting for hiring one full-time firefighter.

5) To review, discuss and take action on non-consent agenda items:

- a) Items removed from the Consent Agenda.

6) To review, discuss and take action on the Fire Chief's report:

- a) To review, discuss and take action on approval of expenses related to upcoming firefighting classes, course materials, equipment and related expenditures incurred by the District's service providers for the benefit of the District.
- b) To receive an update on the Cypress Creek Communications Center.
- c) To receive an update on the October Fire Prevention Week Open House.
- d) To review, discuss and take action on the allocation of funding received from Fort Bend County regarding the American Rescue Plan Act-Pandemic Relief effort.
- e) Receive a Tanker/Pumper Update.
- f) To review, discuss and take action on policy required by Section 180.008 of the local government code regarding paid quarantine for emergency service workers.
- g) To review, discuss and take action on possibly rescinding the districts false alarm policy.
- h) To review, discuss and take action on recommendation from the facility improvements committee regarding the renovations of station 1 and district administration housing.
- i) To review, discuss and take action on submittals by the Department of thirty (30) day advance request(s) for purchase.
- j) To review, discuss and take action on the purchase of SCBA gear at a cost not to exceed \$55,000.00 out of account 59020.

7) To review, discuss and take action on Commissioner matters:

- a) To confirm the September 22, 2021 Board meeting date.
- b) To administer Oath of Office to newly appointed Commissioner, Corey Zollinger. Mr. Zollinger was appointed to the FBESD 2 Board of Commissioners (by Commissioners' Court 6/22/21), filling the unexpired term of Jack Hazel, effective July 1, 2021.
- c) To receive a Legislation Session update.
- d) Receive a report regarding the Strategic Planning Initiative.
- e) To review, discuss and take action on the Commissioner Bond.
- f) To discuss overview of Commissioner responsibilities.
- g) To review, discuss and take action regarding the 2022 Budget.

8) To review, discuss and take action on the following matters and meet in closed session if necessary:

- a) Meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
- b) Meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
- c) Reconvene into Open Session and consider taking action on items discussed in Closed Session.

9) Adjourn:

Signature on File

Thomas M. Raia Jr., President

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