

NOTICE OF MEETING
FORT BEND COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Notice is hereby given that Fort Bend County Emergency Services District No. 2 will hold a meeting on **Wednesday, June 16, 2021 at 6:00 p.m.**, at the Willowfork Fire Department, **26950 Cinco Ranch Blvd., Katy, Texas 77494**, which is located within the District boundaries, to consider and act upon the following matters:

- 1) **To receive comments from the public.**

- 2) **To review and take action on matters related to COVID-19, including but not limited to meeting procedures, emergency expenditures and continuity of operations per Government Code §418.1101.**

- 3) **To review, discuss and take action on the District Administrative Assistant's report:**
 - a) To discuss and take action regarding submittals by the Administration staff of thirty (30) day advance request(s) for purchase.

- 4) **To review, discuss and take action on the Finance Managers Report:**
 - a) To approve payment of District expenses and reimburse the Operating Account.
 - b) To approve the YTD reports from the Finance Manager.
 - c) To invest the savings and investment accounts in accordance with the District's Investment Policy.
 - d) To receive report, review and take action on the 2020 Financial Audit.

- 5) **To take action on consent agenda items:**
 - a) Consent Agenda – The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a commissioner so requests, in which event, the item will be removed and placed on the Non-Consent Agenda:
 - i) To approve the May 26, 2021 board meeting minutes.
 - ii) To approve Q2 Commissioner pay schedule
 - iii) To elect Marti Thorne as Treasurer to fill the position left vacant by Jack Hazel's resignation.
 - iv) To approve sending the recently replaced F-150 to public auction.
 - v) To approve the summary of 10/20 Year Write Off pursuant to the Texas Property Tx Code §33.05 for the "Limitation of Collection of Taxes".

6) To review, discuss and take action on non-consent agenda items:

- a) Items removed from the Consent Agenda.

7) To review, discuss and take action on the Fire Chief's report:

- a) To review, discuss and take action on approval of expenses related to upcoming firefighting classes, course materials, equipment and related expenditures incurred by the District's service providers for the benefit of the District.
- b) To receive an update on the Cypress Creek Communications Center.
- c) To review, discuss and take action on added costs from Paycor associated with benefits, recruiting, and performance review modules not included in the original contract which include an additional monthly charge of \$564.75 charge and a one time set up of \$1,350.00 from account #51060.
- d) To review, discuss and take action on quote from Martinez Architects in the amount of \$11,250.00 from account #81060 for an architectural and structural feasibility study of Station 1 renovation concepts.
- e) To review, discuss and take action on replacement of the current Tanker with a Combination Pumper/Tanker from account #81050.
- f) To review, discuss and take action for the replacement of expiring bunker gear out of account #59040
- g) To review, discuss and take action on giving the 30-day notice of termination to Waukesha Pearce and enter into contract with Loftin for station generator maintenance and repairs.
- h) To review, discuss and take action on submittals by the Department of thirty (30) day advance request(s) for purchase.

8) To review, discuss and take action on Commissioner matters:

- a) To confirm the July 28, 2021 Board meeting date.
- b) To review and take action on 2022 budget and 2021 tax rate adoption planning, including review of Truth in Taxation procedures and designation of officials to calculate tax rates, publish notices, and provide tax rate information to the Board.
- c) To receive a Legislation Session update.
- d) Receive a report regarding the Strategic Planning Initiative
- e) To review, discuss and take action on the Commissioner Bond.
- f) To set date for 2022 budget meeting.

9) To review, discuss and take action on the following matters and meet in closed session if necessary:

- a) Meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
- b) Meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
- c) Reconvene into Open Session and consider taking action on items discussed in Closed Session.

10) Adjourn:

Signature on File

Thomas M. Raia Jr., President

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